



Consolato Generale d'Italia
Dubai - Emirati Arabi Uniti

DOCUMENT CHECKLIST FOR TOURIST VISA

LIST OF MANDATORY DOCUMENTS	
1	Application form duly completed and signed. Forms can be downloaded at https://consdubai.esteri.it/consolato_dubai/resource/doc/2016/03/application_form_c.pdf
2	One passport size colour photograph, white background, maximum 6 months old;
3	Original and 1 copy of passport valid for at least 90 days from the intended return date. Issued less than 10 years ago and with at least 2 blank pages.
4	Photocopy of UAE Residence Visa valid at least 90 days from the intended return date.
5	Previous Schengen, USA, or UK visa photocopy.
6	No Objection Certificate from local sponsor with copy of Emirates ID or Passport of the signatory. Sponsor or employer should mention: 1 Name and designation of the applicant 2 Name and designation of the managerial signatory 3 Applicant's monthly salary 4 Start of employment date 5 No objection on travel to Italy Note: The owner of a company would require a letter as well. Applicant cannot sign the letter themselves.
7	Company License and Employment Labour Contract.
8	Proof of adequate financial means. Bank statements of the last 3 months on a bank letterhead. Photocopies or online statements will be accepted with original bank stamp.
9	Confirmed hotel booking or letter of invitation of the host in Italy. (Letter is available for download at: https://consdubai.esteri.it/consolato_dubai/resource/doc/2016/03/private_invitation_letter.pdf)
10	Confirmed flight booking;
11	Medical travel insurance: minimum coverage euro 30,000 inclusive of emergency repatriation flight and repatriation of mortal remains. Insurance policy must be issued by an UAE based insurance company;
12	If the applicant is a minor: a) A copy of both parents' (or legal guardians) passports; b) N.O.C.: <u>Consent letter</u> mentioning purpose of the trip, destination, exact dates. Letter must be signed by both parents/legal guardians directly in CKGS . If one of the parents is abroad, he/she will be asked by the Consulate to contact the nearest Italian Consulate/Embassy in order to sign the consent letter in front of an officer; c) Birth certificate: No birth certificate is required if the full name of both parents/legal guardians are mentioned (in english) in the applicant's passport; If not, an original or certified copy of the birth certificate (translated in Italian or English), duly <u>legalized</u> , must be provided; d) Divorced parents: Original/legalized copy of the divorce sentence with clear mention of full custody (translated in Italian or English); Originals and/or certified copies will be returned if a copy is provided.
NOTE:	The passport will not be returned until the final decision on the visa is adopted, otherwise the application will be cancelled.
NOTE:	This Consulate General reserves the rights to ask for a Personal Interview and/or additional documents.

DECLARATION:

I understand that an application without a complete set of documents (see the checklist above) may result in the refusal of my visa application.

The submission of a complete file does not guarantee the issuance of a visa.

The Consulate General of Italy in Dubai reserves the right to ask additional documents and a personal interview.

Applicant's Signature:

Date