



Consolato Generale d'Italia  
Dubai - Emirati Arabi Uniti

**DOCUMENT CHECKLIST FOR TOURIST VISA**

<b>LIST OF MANDATORY DOCUMENTS</b>	
1	Application form duly completed and signed. Forms can be downloaded at <a href="http://www.it.ckgs.ae/apply-for-a-visa/documents-forms.html">www.it.ckgs.ae/apply-for-a-visa/documents-forms.html</a>
2	1 passport size colour photograph, white background please check the specifications at <a href="http://www.it.ckgs.ae">www.it.ckgs.ae</a>
3	Original and 1 photocopy of passport valid for 90 days from the return date. Issued less than 10 years ago, at least 2 free pages (face to face)
4	Photocopy of UAE Residence Visa valid at least 90 days from the date of intended end of the requested visa.
5	Previous Schengen, USA, or UK visa photocopy.
6	No Objection Certificate from local sponsor or employer which should mention: <ol style="list-style-type: none"><li>1 Name and designation of the applicant</li><li>2 Name and designation of the managerial signatory</li><li>3 Applicant's monthly salary</li><li>4 Start of employment date</li><li>5 No objection on travel to Italy</li></ol> <b>Note:</b> The owner of a company would require a letter as well. Applicant cannot sign the letter themselves.
7	Company License and Employment Labour Contract.
8	Proof of adequate financial means (Bank statements of the last 3 months). Note: Bank Bank Statement should be on a bank letter head , or photocopies with original bank stamp. Online statements are not accepted.
9	Confirmed hotel booking or letter of invitation of the italian host (lettera invito dall'Italia). Forms can be downloaded at <a href="http://www.it.ckgs.ae/apply-for-a-visa/documents-forms.html">www.it.ckgs.ae/apply-for-a-visa/documents-forms.html</a>
10	Medical travel insurance: minimum coverage euro 30,000 inclusive of repatriation flight.
11	Copy of Flight Booking
12	A minor traveling accompanied or unaccompanied should have a <u>consent letter</u> signed by both parents, a copy of the <u>birth certificate translated</u> (Italian or English) and duly <u>legalized</u> and a copy of <u>parent's passports</u> . When a minor is traveling with only one of the parents, the other parent will be asked to sign a consent letter in person at the Consulate General.
<b>NOTE:</b>	<b>The passport will not be returned until the final decision on the visa is adopted, otherwise the application will be cancelled.</b>
<b>NOTE:</b>	This Consulate General reserves the rights to ask for a Personal Interview or additional documents.

**DECLARATION:**

I understand that an application without a complete set of documents (see the checklist above) may result in the refusal of my visa application.

The submission of a complete file does not guarantee the issuance of a visa.

The Consulate General of Italy in Dubai reserves the right to ask additional documents and a personal interview.

**Applicant's Signature:**

**Date**